



COURSE INFORMATION FORM

Course Name	Course Code
Preparatory English 301 (HAZIRLIK INGILIZCE 301)	101011020

Semester	Number of Course Hours per Week		ECTS
	Theory	Practice	
Fall	22	2	30

Course Category (Credit)				
Basic Sciences	Engineering Sciences	Design	General Education	Social
				x

Course Language	Course Level	Course Type
English	Undergraduate	Compulsory

Prerequisite(s) if any	Students must have a clear understanding of the English language with advanced beginner level English language skills according to the evaluation and reference system of The Common European Framework.
Objectives of the Course	<p>READING SKILLS Students can read factual texts with a satisfactory level of understanding. They can use skimming and scanning to identify important details and answer comprehension questions. They can make basic inferences or guesses about the text using headings, pictures and captions. They can infer the probable meaning of a few unfamiliar words from short, familiar contexts. Students can determine the purpose of the text or the author. They are able to take basic notes on a text on a familiar topic in their field of study. They are also able to summarize and paraphrase a factual text on a familiar topic.</p> <p>LISTENING SKILLS Students can understand simple factual information on everyday or work-related topics. They can identify both general messages and specific details in clear speech. They are able to make basic inferences in simple conversations on familiar everyday topics. Students can understand the main points of clear standard speech on familiar topics, including short narratives. They can also follow a clear standard presentation on an unfamiliar topic, using their knowledge of presentation structure and organization. They are able to take basic notes during a presentation about a familiar and unfamiliar topic.</p> <p>SPEAKING SKILLS Students can use a wide range of language to navigate most situations likely to arise while traveling. Students can use quantifiers, adjectives, collocations and phrasal verbs to create more detailed and interesting communication. They can engage in impromptu conversation on familiar topics, exchange information, and express and develop personal opinions on familiar, personal or everyday topics. Students can describe and make inferences about a variety of images. Additionally, they can use inference skill to create connected stories about the image.</p> <p>WRITING SKILLS They can write simple, connected texts (e.g.stories, blog posts, paragraphs that follow academic writing conventions) on a variety of familiar topics in their areas of interest. They understand the basic structure of an academic paragraph and can identify and produce each of the main components. Students are able to write effective cohesive paragraphs that follow academic writing conventions. They can differentiate between informal and formal tone and writing and can identify and produce various paragraph types.</p>

***Teaching Methods** 1:Expression, 2:Discussion, 3:Experiment, 4:Simulation, 5:Question-Answer, 6:Tutorial, 7:Observation, 8:Case Study, 9:Technical Visit, 10:Trouble/Problem Solving, 11:Individual Work, 12:Team/Group Work, 13:Brain Storm, 14:Project Design / Management, 15:Report Preparation and/or Presentation

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	<p>GRAMMAR</p> <p>By the end of the level, students will be able to:</p> <ul style="list-style-type: none"> ● Use all forms of comparative and superlative adjectives to make comparisons. ● Use the first conditional to predict the possible future results of an action or situation. ● Use the second conditional to talk about the hypothetical results of a current action. ● Use modal verbs to express obligation and permission. ● Use the passive in the present simple, present perfect, and past simple. ● Use a variety of quantifiers with both countable and uncountable nouns. ● Use the past perfect to make highlight that one past event happened before another past event. ● Use reported speech and make the necessary tense changes. ● Use dynamic and state verbs correctly with simple or continuous forms. ● Use the present perfect continuous and the present perfect simple using “for” or “since” to state how long. ● Use narrative tenses to describe or retell a past event. ● Use a wide range of verb patterns. ● Use modal verbs to speculate about the present and the past. ● Use “used to “ and “would” to talk about past states and repeated actions. ● Use future forms to talk about the future. ● Use future perfect and future continuous to talk about future actions. ● Use definite, indefinite, and zero articles correctly. ● Use non-defining relative clauses to add information to a sentence. ● Use the second conditional and “I wish” “if only” to talk about the present or future result of an imaginary situation. ● Use the third conditional to talk about the hypothetical results of a past event. ● Use reported speech to talk about what other people have said. ● Use reported speech to talk about someone’s orders and questions. ● Use the passive in a variety of tenses. ● Use the structure “have something done” when you arrange for somebody to do something for you.
Short Course Content	The aim of the course is to teach and develop students’ understanding of intermediate grammar rules, giving them speaking, writing, reading and listening knowledge of English. It consists of content and activities designed to help students achieve acquisition and demonstrate production using Intermediate Level English language skills based on the evaluation and reference system of The Common European Framework.

Learning Outcomes of the Course	Contributed PO(s)	Teaching Methods *	Measuring Methods **
1 The student becomes familiar with basic and intermediate grammar rules in English.	1, 2, 3, 4	1, 5, 6, 7, 8, 11,12, 13	A, B, C, D, G
2 Analyzes English dialogues.	1, 2, 3, 4	1, 5, 6, 7, 8, 11,12, 13	A, B, C, D, G
3 Understands and explains an English text at the level.	1, 2, 3, 4	1, 5, 6, 7, 8, 11,12, 13	A, B, C, D, G
4 Communicates in written and spoken English.	1, 2, 3, 4	1, 5, 6, 7, 8, 11,12, 13	A, B, C, D, G
5			

Main Textbook	<p><i>Focus 2 Students’ Book & Workbook.</i> Uminska M., Reilly P., Siuta T. (2020). Pearson Education Limited.</p> <p><i>Focus 3 Students’ Book & Workbook.</i> Kay, S., Jones V., Brayshaw D. (2020). Pearson Education Limited.</p>
Supporting References	Hardcopy pack of resources prepared by the department (supplementary materials to be used in class, suggested materials and revision materials)
Necessary Course Material	Computer, Projector, Speakers, Smartphone, Coursebook, Supplementary Pack, Dictionary

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Course Schedule	
1	FOCUS 2 3.2 Comparative and Superlative Adjectives 3.8 Describing a photo 5.2 First Conditional 5.8 Giving and opinion; agreeing and disagreeing 6.1 Vocabulary : jobs, collocation, describing jobs, phrasal verbs
2	6.2 Second Conditional 6.3 Listening : Understand the main points of a conversation about a familiar topic 6.4 Reading : Make basic inferences from simple information in a short text 6.6 Adjectives ending in -ed and -ing 6.8 Asking for and giving advice
3	6.5 Modal verbs for obligation and permission 7.1 Vocabulary : shops and services, clothes and appearance, collocations 7.2 The passive 7.3 Listening : Matching
4	7.5 Quantifiers 7.4 Reading : Identify specific information in a short article 7.6 Indefinite pronouns: someone, anything, nowhere, everybody, none, etc 7.8 Make a complaint 8.1 Vocabulary : body parts, symptoms, health, phrasal verbs 8.3 Listening : identify key details in a radio podcast
5	8.2 Past Perfect 8.5 Reported Speech 8.6 Phrasal Verbs 8.4 Reading: identifying specific information in a short article to answer open-ended questions
6	7.7 A formal written complaint FOCUS 3 1.1 Vocabulary : clothes and accessories, fashion and style, personality 1.2 Dynamic and state verbs 1.3 Listening : Using key points of a radio program on a familiar topic to answer true/false questions 1.4 Reading : Note completion 1.5 Present Perfect Continuous 1.8 Describing a photo
7	1.6 Word formation - common suffixes 2.1 Vocabulary : sport, phrasal verbs, collocations, people in sport 2.2 Narrative tenses 2.3 Listening : Note Completion
8	2.6 So, too, neither/nor, not either 2.4 Reading : Gapped Text 2.5 Verb patterns 3.1 Vocabulary : means of transport, noun phrases, collocations, synonyms for trip
9	Mid-Term Exam
10	3.2 Present and past speculation 3.3 Listening : Identify key details in an informal conversation on a familiar topic to answer multiple choice questions 3.4 Reading : Identify key information in an extended article to answer multiple choice questions 3.5 Used to and Would 3.6 Phrasal Verbs
11	4.4 Reading : Identify the key information in an extended article to answer open-ended questions 4.1 Vocabulary : fruit and vegetables, describing food, collocations 4.2 Future Forms 4.3 Listening : understand the main points of a narrative about a familiar topic to answer matching style questions 4.5 Future Conditional and Future Perfect 4.6 Question Tags
12	5.1 Vocabulary : phrasal verbs, collocations, word families 5.2 Articles : no articles, a/an or the 5.4 Reading : Understanding an extract from a travel book and some survival advice to answer multiple choice questions 5.5 Non-defining relative clauses 5.8 Describe a picture and express and justify my opinion about it

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13	5.3 Listening : Understand the key points of a radio interview on a familiar topic to answer multiple choice questions 5.6 Prepositions at the end of clauses 6.1 Vocabulary : parts of the body, injuries, body idioms 6.2 Second Conditional : wish / if only
14	6.3 Listening : Note Completion 6.5 Third Conditional 6.4 Reading : Scanning several short, simple texts on the same topics to find specific information and answer matching style questions 6.6 Clauses of purpose 7.1 Vocabulary : entertainment, people in entertainment, phrasal verbs 7.2 Reported speech - statements
15	7.3 Listening : Follow an informal interviews on a common topic to answer matching style questions 7.4 Reading : Gapped Text 7.5 Reported Speech - questions and imperatives 7.6 Nouns with the correct articles 8.1 Vocabulary : crime and criminals, people involved in a crime case, the justice system 8.2 The passive
16	8.3 Listening : Follow and informal interview on a common topic to answer multiple choice questions 8.5 Have something done 8.4 Reading : Distinguish supporting details from the main points in a text to answer multiple choice questions 8.6 Reflexive pronouns 8.8 Opinions : talking about advantages and disadvantages
17	Final Exam

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Calculation of Course Workload			
Activities	Number	Time (Hour)	Total Workload (Hour)
Course Time (number of course hours per week)	15	24	360
Classroom Studying Time (review, reinforcing, prestudy,...)	15	24	360
LMS	13	2	26
Quiz Exam	8	2	16
Studying for Quiz Exam	8	5	40
Oral exam	1	1	1
Studying for Oral Exam	1	5	5
Report (Preparation and presentation time included)			
Project (Preparation and presentation time included)			
Presentation (Preparation time included)	4	9	36
Midterm Exam	1	2	2
Studying for Midterm Exam	1	25	25
Final Exam	1	2	2
Studying for Final Exam	1	25	25
		Toplam iş yükü	898
		Toplam iş yükü / 30	29,93
		Dersin AKTS Kredisi	30

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Evaluation	
Activity Type	%
Mid-term	25
Quiz	30
Presentation	10
Homework	5
End-of-Term-Exam	30
Total	100

RELATIONSHIP BETWEEN THE COURSE LEARNING OUTCOMES AND THE PROGRAM OUTCOMES (PO) (5: Very high, 4: High, 3: Middle, 2: Low, 1: Very low)		
NO	PROGRAM OUTCOME	Contribution
1	Ability to read, understand, summarize, paraphrase, infer, interpret and answer comprehension questions about different written texts in English that will be encountered in daily academic life.	5
2	Ability to understand, interpret and evaluate different forms of oral factual and conversational communication in English that will be encountered in daily and academic life.	4
3	Ability to communicate verbally by exchanging and developing ideas in English in different environments they may encounter in daily and academic life.	5
4	Ability to use foreign language knowledge for daily and academic activities.	4
5	Ability to write simple connected texts and academic paragraphs following academic writing conventions.	4
6	Ability to understand intermediate English grammar rules and demonstrate acquisition and production of their English language skills.	5
7		
8		
9		
10		
11		
12		

LECTURER(S)				
Prepared by				
Signature(s)				

Date:27.06.2024

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